



Registered Charity No 1156662

Volunteer Agreement

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1. Introduction

Volunteers are an important and valued part of Buckingham Canal Society. We appreciate that you've chosen to volunteer with us. We will do our best to make your volunteer experience enjoyable and rewarding. We aim to be flexible and supportive. We believe that the volunteer relationship is built on trust and mutual understanding.

This agreement sets out:

- What support you can expect from us when you volunteer
- The expectations from you as a volunteer

2. As a volunteer we ask that you:

- Strive for the best that you can do and complete your volunteering activities with dedication and commitment.
- Go to any briefings and training that we / you think will help you in your volunteer role.
- Be positive about and support the charitable and volunteer work of Buckingham Canal Society.
- Follow and operate within the policies and procedures of Buckingham Canal Society including Health and Safety and Equal Opportunities.
- Act responsibly and within the law.
- Maintain confidentiality of Buckingham Canal Society activity, our team and our procedures.
- Value and respect the rights of other volunteers, the committee and the trustees.
- Work in partnership with trustees, committee members and volunteers to make Buckingham Canal Society a better place.
- Let your Volunteer Leader know if you are having any problems or if you have any complaints, concerns or feedback.
- Comply with the directions and the safety briefing of work party leaders

3. In return, we will:

- Introduce you to how our organisation works and how volunteering works within it.
- Give information about Buckingham Canal Society's work, policies and procedures.
- Offer training and support for your role where required.
- Strive to resolve any concerns fairly and reasonably, applying our complaints procedure when it's needed.
- Respect and listen to your feedback, and keep you informed of any changes.
- Ensure your health, safety and welfare.
- Apply our equal opportunities policy.
- Encourage a positive and supportive volunteering experience.

4. PR and Social Media opt in

Please tick the boxes below as appropriate:

I agree to taking part in marketing and PR opportunities, including use of images of me or quotes made by me, for use to encourage new members and volunteers

☐

I agree to images of me being used on the Society's digital channels, including the website, Facebook, Twitter, Instagram, LinkedIn and YouTube

☐

5. Your Contact Details

Name:

Phone Number:

Email:

Please tick the boxes below as appropriate, so we can contact you about different aspects of Buckingham Canal Society's activities.

I confirm that I consent to contact by phone and / or email for the purposes of hearing about working party groups and other volunteering opportunities (note – if you don't tick this, we are unable to confirm the regular volunteer sessions)

☐

I confirm that I am happy to receive other email communications from Buckingham Canal Society, such as the newsletter and Navigator

☐

6. Signed

This agreement is in honour only. It is not intended to be a legally binding contract and either Buckingham Canal Society or the volunteer can end the agreement at any time. Neither of us intend any employment relationship to be created either now or at any time in the future.

Signed by the volunteer.....

Print name.....Date.....

Signed on behalf of Buckingham Canal Society

Print name.....Date.....

A copy of our privacy policy can be found at <https://www.buckinghamcanal.org.uk/resources/>