



Registered Charity No 1156662

Privacy Policy

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1. Introduction

Please read our Privacy Policy Notice regarding coronavirus.

The Buckingham Canal Society (BCS) would like to see the canal re-opened, using the original line wherever possible. The restoration of the canal would bring new life, new recreational opportunities and new environmentally-friendly businesses to the countryside, towns and villages between Cosgrove and Buckingham. Restoration projects elsewhere in the UK have overcome much greater obstacles than any found on the line of the Buckingham Canal. The Society recognises that restoration is a long-term project which will involve major investment but when the canal is restored it will bring considerable benefits to the areas through which the restored canal passes.

BCS was founded in January 1992. It is a Registered Charity number 1156662 and is a Charitable Incorporated Organisation (CIO). It was formerly Registered Charity number 1072924 which was an unincorporated charitable trust. The principle aims of the Society remain unchanged by this transition from one charity model to the other. The transition of members and assets to the CIO was formally completed on 1st August 2014. It is affiliated to the **Inland Waterways Association** and has members all over the UK.

We are committed to protecting the privacy of all those individuals about whom we hold and use personal information (information, or a combination of pieces of information, that could reasonably allow you, as a living individual, to be identified). This Privacy Policy explains how we collect, manage and use the personal data of all those individuals.

We may change this Privacy Policy (or the individual Privacy Schedules below) from time to time to ensure it reflects current legislation and you will be notified of any changes.

2. Your personal information

The Society needs to collect and use personal information about a range of individual people that it interacts with. By providing information to us (either in person, by letter, phone or email), those individuals agree to the processing set out in the relevant Privacy Schedules set out below.

The Society acts as a data controller in respect of the personal data we process. Our Data Protection Officer is Terry Cavender and he can be contacted by emailing terry.cavender@buckinghamcanal.org.uk

3. Privacy schedules

3.1 Privacy schedule for CCTV

Please see our **privacy policy for CCTV** which provides detail on how we process personal data collected in our use of CCTV.

3.2 Privacy schedule for supporters

Please see our [privacy policy for supporters](#) which provides detail on how we collect, use and share personal information of the Society supporters (including Society Friends, donors, legacy supporters and others who have responded to our mailings, campaigns or competitions).

3.3 Privacy schedule for volunteers

Please see our [privacy policy for volunteers](#) which provides detail on how we collect, use and share personal information of the Society's volunteers.

3.4 Privacy schedule for governance participants and local stakeholders

Please see our [privacy schedule for governance participants and local stakeholders](#) which provides detail on how we collect, use and share personal information of the Society's governance stakeholders (including Trustees, Committee, members and volunteers).

3.5 Privacy schedule for use of cookies

Please see our [cookie policy](#) which provides details, how we collect, use and share personal information by using cookies on the Society's websites.

4. Where your information is stored and for how long

We have measures in place to protect the security of all personal information that we hold and keep it confidential. We review these measures regularly to make sure they remain appropriate.

When sharing personal information with a third party, we will make sure that they also have measures in place to protect it and keep it confidential and agree to use the personal information only for the purposes we set out. We will only share data where necessary due to operational reasons.

We will only keep personal information for as long as we need it in order to fulfil the purposes for which it was collected and for so long as we consider may be required to deal with any questions or complaints that we may receive about our relevant activities, unless we elect to retain the personal data for a longer period to comply with our legal and regulatory obligations.

We review the personal data we hold on a regular basis. If we conclude that certain personal data is no longer needed, that personal data will be destroyed.

5. International transfers of personal data

From time to time, the people or organisations with whom we share personal data may request that we transfer personal data to their operations outside the UK. On a case-by-case basis, we may agree to such transfer of personal data to operations in other EU countries and/or to countries which have data protection laws deemed acceptable by the EU. For other countries, we will only agree to such transfers of personal data where we are satisfied that the personal data will be sufficiently protected through measures such as the EU approved standard contractual clauses in place between the data exporter and the data importer. Any standard contractual clauses which we put in place of export of the personal data will be available from us on request.

6. Automated decision making

We may use automated decision making in processing your personal information for some services and products. We use automated decision making to provide you more relevant content, such as specific material based on the region you live in. Your preferences will affect the content you receive.

7. Photos and Videos

From time to time, the Society will take photos and videos to promote our work. Where the Society is carrying out photo or video shoots, we will ensure to provide notices to inform people what filming is taking place, what the images will be used for and who to contact for further information. Where individuals can be identified from the footage, we will always obtain consent prior to use. The consent form will outline where the images will be published and how long we will keep the photo for.

8. Your rights

- [Right of access form](#) - Anyone has the right to see the personal data that is held about them and have a copy provided to them, or someone else on their behalf
- [Right of rectification form](#) - If at any point anyone believes that the personal data we hold about them is inaccurate, that person can ask to have it corrected
- [Right to restrict processing form](#) - Anyone can require the Society to limit the processing of their personal data in certain circumstances, for example, whilst a complaint about its accuracy is being resolved
- [Right to object form](#) - Anyone can object to their personal data being processed
- Where someone has given us their consent to process their personal data, they can withdraw that consent at any time by notifying us (see “Who to contact about your personal data” below)
- [Right to erasure form](#) - Anyone can request that their personal data is deleted altogether.
- [Right to data portability form](#) - In some circumstances, there is a right to have your information provided in a machine- readable format to ensure the portability of your personal data to other service providers.

It should be noted that taking any of these steps could impact upon our ability to continue our relationship with you, the provision of our services to you and our ability to answer questions relating to our services to you. Please note some of above rights are dependent on the legal basis for processing.

Personal information will generally be provided free of charge, although the Society can charge a reasonable fee in certain circumstances.

9. Who to contact about your personal data

If you wish to see your personal data, exercise any of the rights mentioned above or make a complaint about how we have handled your personal data, please email terry.cavender@buckinghamcanal.org.uk

We encourage you to let us know if your personal information changes or if you think the personal information we hold about you is out of date.

10. Making a complaint to the Information Commissioner's Office

If you are not satisfied with our response to any query you raise with us, or you believe we are processing your personal data in a way which is inconsistent with the law, you can complain to the Information Commissioner's Office at ico.org.uk

11. Updates to this Privacy Policy

This Privacy Policy is the latest version as of March 2021.